

**Redlands Office:** 820 W. Colton Ave, Redlands, CA 92374 | **Corona Office:** 321 E. Sixth St, Corona, CA 92879  
www.tigar.org | Ph.: 951.735.5121 | Fax: 951.735.0335 | [Membership@tigar.org](mailto:Membership@tigar.org)

Please use the checklist below to ensure you are submitting all required materials for your application:

- COMPLETED and SIGNED Application (SIGNED BY BROKER AND AGENT, PAGE 9)
- Copy of DRE License
- Copy of Driver's License
- Agent has been added to Office DRE License
- Payment (See page 14)
- Letter of Good Standing from Previous Association (TRANSFERRING AGENTS ONLY)

## ADDITIONAL SERVICES

### **SUPRA:**

SUPRA E-key services are separate from the membership dues. To activate your SUPRA E-Key, there is a \$50 activation fee, plus a monthly charge of \$17.18, that is automatically billed each month through SUPRA. If activating your SUPRA E-Key please select the option from the below list.  
*(Please note: You can activate your SUPRA E-Key service at any time)*

- Activate E-Key Service
- Decline SUPRA E-Key Service

## MEMBERSHIP TYPE

1. I apply for the following category of membership:

(a) REALTOR® Membership - Includes NAR, CAR & Local membership.  
Choose one of the following if applicable:

REALTOR®                       Designated REALTOR® (Broker of Record)

(b) Multiple Listing Service (MLS) Membership – Access to CRMLS.  
Choose one of the following if applicable:

MLS Broker Participant     MLS Salesperson Subscriber  
 MLS Appraiser Participant

(c) I apply for the above membership type(s) as a:

New Licensee Member     Association Transfer Member  
 Secondary Member         Reinstating Member

## MEMBER INFORMATION

2. Name: (as it appears on your license) \_\_\_\_\_

3. Nickname: \_\_\_\_\_

4. Firm Name: \_\_\_\_\_

(This is the broker/brokerage name under which you will be doing business and under which DRE has issued your license and/or approved your DBA)

5. Firm Address: \_\_\_\_\_  
(Street) (City) (State) (Zip)

6. Firm Telephone Number : \_\_\_\_\_ Firm Fax Number: \_\_\_\_\_

7. List all other DBA's: \_\_\_\_\_

8. Home Address : \_\_\_\_\_  
(No P.O. Box) (Street) (City) (State) (Zip)

9. Home Telephone Number: ( ) \_\_\_\_\_ Home Fax Number: ( ) \_\_\_\_\_

Cell Number: ( ) \_\_\_\_\_ Other: ( ) \_\_\_\_\_

Yes, I would like to opt-in to subscribe my mobile number to TIGAR Texts Mobile Alerts.  
Message & Data Rates May Apply.

10. Preferred phone number?  Home  Firm  Cell

11. Preferred mailing address?  Home  Firm

12. Primary E-Mail Address: \_\_\_\_\_

Billing E-Mail Address: \_\_\_\_\_  
Leave Blank if same as Primary

Website Address: \_\_\_\_\_

Social Media Handles: \_\_\_\_\_ Birth Date (M/D/Y): \_\_\_\_/\_\_\_\_/\_\_\_\_

13. DRE License # \_\_\_\_\_ BREA Appraisers License # \_\_\_\_\_

Type:  Broker

Type:  Certified General

Salesperson

Certified Residential

Corporate

Licensed

Expiration Date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

14. Professional Designations:  GRI  CRS  Other (please specify) \_\_\_\_\_

15. Primary Field of Business (Check all that apply):

General Residential Sales  Property Management  Commercial/Industrial

Farm/Land Sales  Mortgage Financing  Building and Development

Residential Appraisals  Resort/Time Shares  New Homes

Manufactured Homes  Condominiums  Other (please specify) \_\_\_\_\_

16. List all Boards/Associations of REALTORS® and MLS to which you CURRENTLY BELONG:

Participant or Subscriber \_\_\_\_\_

\_\_\_\_\_

List all Boards/Associations of REALTORS® and MLS to which you PREVIOUSLY BELONGED:

Participant or Subscriber \_\_\_\_\_

\_\_\_\_\_

Your NRDS Number (9 digit # assigned by NAR): \_\_\_\_\_  
National REALTOR® Data System number if previous member of an Association

Your Office's NRDS Number: \_\_\_\_\_

17. Persons other than principals, partners, corporate officers or branch office managers of real estate or appraisal firms must remain employed by or affiliated with a Designated REALTOR® to be eligible for REALTOR® or REALTOR-ASSOCIATE® membership. Persons other than principals, partners, corporate officers or branch office managers of real estate or appraisal firms who hold a valid California real estate license must remain employed by or affiliated with a MLS Broker Participant or MLS Appraiser Participant of the MLS in order to join as an MLS Subscriber. If applicable, please complete below:

(Note: at the end of the application, those named below will be necessary signers of this application)

Name of Designated REALTOR® (Broker of Record) : \_\_\_\_\_

Designated REALTOR® DRE or BREA License # : \_\_\_\_\_

Name of MLS Broker or Appraiser Participant: \_\_\_\_\_

MLS Broker or Appraiser Participant DRE or BREA License #: \_\_\_\_\_

18. **MLS Broker Participants ONLY:** To be eligible for MLS Membership, MLS Broker Participants **must** cooperate with other brokers.

I certify that I actively endeavor during the operation of my real estate business to list real property of the type listed on the MLS, share information on listed property, and make property available to other brokers for showing to prospective purchasers and tenants when it is in the best interests of my client(s).

Yes, I certify.

No, I cannot certify.

19. **Designated REALTOR®/MLS Broker and Appraiser Participant Applicants ONLY:** Designated REALTOR® and MLS Broker and Appraiser Participant applicants must provide the Board/Association a list of licensees employed by or affiliated with them and must also regularly update the Board/Association on any changes, additions, or deletions from the list. On a separate sheet or form, please list all licensees under your license, including their name, the type of license, and their DRE or BREA License #.

- (a) I am (check the applicable boxes):
- |  |  |
|--|--|
| <input type="checkbox"/> Sole Proprietor   | <input type="checkbox"/> General Partner       |
| <input type="checkbox"/> Corporate Officer | <input type="checkbox"/> Branch Office Manager |

- (b) If you checked any box in question 19(a) above, you must answer the following:

- i. Are you or your firm subject to any pending bankruptcy proceedings?

Yes

No

ii. Have you or your firm been adjudged bankrupt within the last three (3) years?

Yes       No

If you answered yes to (a) or (b), you may be required to make cash payments in advance for membership dues and MLS fees.

**20. Designated REALTOR® Applicant ONLY:**

Each sole proprietor, partner or corporate officer of the real estate firm who is actively engaged in the real estate business within California or within the state in which the real estate firm is located shall be required to become a REALTOR® member if any other principal of such firm, partnership or corporation is a REALTOR® member with those states.

I certify that each sole proprietor, partner, or corporate officer of the real estate firm, if any, who is actively engaged in the real estate business within California or within the state in which the real estate firm is located is a REALTOR® member.

Yes, I certify.       No, I cannot certify.

21. I certify that I have NO record of official sanctions rendered by the courts or other lawful authorities for violations set forth below:

i. I have no record of official sanctions for violations of civil rights laws within the last three (3) years

Yes, I certify.       No, I cannot certify.

ii. I have no record of official sanctions for violations of real estate license laws within the last three (3) years

Yes, I certify.       No, I cannot certify.

iii. I have no record of criminal convictions within the past ten years where the crime was punishable by death or imprisonment more than one year under the law under which the applicant was convicted (ten years is measured from the date of the conviction or the release of the applicant from the confinement imposed for that conviction, whichever is the later date)

Yes, I certify.       No, I cannot certify.

If you could not certify one or more of the above, please attach additional sheets with all relevant details about the violation(s), including the date(s), type of violation(s), and a copy of the discipline, if any.

22. Have you ever been disciplined by any Boards/Associations or MLSs?

Yes. If yes, attach copies of the discipline.       No

23. Have you ever been disciplined by the DRE?

Yes. If yes, provide all relevant details and dates (or attach copies of discipline).       No

## GENERAL TERMS AND CONDITIONS OF MEMBERSHIP

1. **Bylaws, policies and rules.** When applying for Designated REALTOR® and REALTOR® membership, upon acceptance and payment of all dues and assessments, I will automatically become a member of the California Association of REALTORS® and the National Association of REALTORS®, as well as my local Board/Association. I agree to abide by the bylaws, policies and rules of The Inland Gateway Association of REALTORS® (TIGAR), the bylaws, policies and rules of the California Association of REALTORS® (CAR), including the [California Code of Ethics and Arbitration Manual](#) and the constitution, bylaws, policies and rules of the National Association of REALTORS®, including the NAR Code of Ethics, all as may from time to time be amended.
2. **Use of the term REALTOR®.** I understand that the term REALTOR® is a federally registered trademark of the National Association of REALTORS® ("N.A.R.") and use of this term is subject to N.A.R. rules and regulation. I agree that I cannot use the term REALTOR® until this application is approved, all my membership requirements are completed, and I am notified of membership approval. I further agree that should I cease to be a REALTOR®, I will discontinue use of the term REALTOR® in all certificates, signs, seals or any other medium.
3. **Orientation.** I understand that TIGAR requires orientation. I must complete such orientation prior to becoming a member of The Inland Gateway Association of REALTORS® or MLS. Failure to satisfy the TIGAR orientation requirement within ninety (90) days from the date of joining will result in suspension of membership. I understand that unless or until I complete required orientation, my application for membership will not be granted, including that in the event TIGAR granted any introductory provisional membership pending timely completion of orientation, that said provisional membership will be dropped upon expiration of the deadline set.
4. **License validity.** I understand that if my license is terminated, lapses or inactivated at any time, my REALTOR® membership and/or MLS participation/subscription is subject to immediate termination.
5. **No refund.** I understand that TIGAR membership dues and MLS fees are non-refundable. In the event I fail to maintain eligibility for membership or for MLS Services for any reason, I understand I will not be entitled to a refund of my dues or fees.
6. **Authorization to release and use information; waiver.** I authorize the Board/Association or its representatives to verify any information provided by me in this application by any method including contacting the California Department of Real Estate, my current or past responsible broker or designated REALTOR®, or any Board/Association or MLS where I held, or continue to hold, any type of membership. I further authorize any Board/Association or MLS where I held or continue to hold any type of membership to release all my membership or disciplinary records to this Board/Association, including information regarding (i) all final findings of Code of Ethics violations or other membership duties within the past three (3) years; (ii) pending ethics complaints (or hearings); (iii) unsatisfied discipline pending; (iv) pending arbitration requests (or hearings); and (v) unpaid arbitration awards or unpaid financial obligations. I understand that any information gathered under this authorization may be used in evaluating my application for membership and future disciplinary sanctions. I waive any legal claim or cause of action against the Board/Association, its agents, employees, or members including, but not limited to, slander, libel or defamation of character, that may arise from any action taken to verify, evaluate or process this application or other use of the information authorized and released hereunder.
7. **Signs.** Please be advised that most municipalities and homeowner's associations have very specific ordinances regarding signs and it is your responsibility to ensure compliance. Violations will be subject to specific municipality and organizational enforcement policies as well as professional standards practices. TIGAR's local municipal sign ordinances can be located at [www.tigar.org](http://www.tigar.org).

Applicant's Initials: \_\_\_\_\_

8. **Business licenses.** Please be advised that most municipalities have very specific requirements regarding business licenses and it is your responsibility to ensure compliance. Violations will be subject to specific municipality enforcement policies as well as professional standards practices.
9. By signing below, I expressly authorize TIGAR, including the local, state and national, or their subsidiaries or representatives to fax, e-mail, telephone, text or send by U.S. mail to me, at the fax numbers, e-mail, telephone and text numbers and addresses above, for any and all Board/Association/MLS (including the local, state and national, or their subsidiaries or representatives) communications, including but not limited to those for political purposes and/or material advertising the availability of or quality of any property, goods or services offered, endorsed or promoted by the Board/Association/MLS (including the local, state and national, or their subsidiaries or representatives)
10. **Additional terms and conditions for MLS applicants only:** I understand and agree that by becoming and remaining a broker participant or subscriber to the MLS, I agree to abide by the MLS rules, as from time to time amended, including but not limited to the following:
- A. I agree not to use the MLS data for any purpose other than to market property or support market valuations or appraisals as specifically set forth in the rules.
  - B. I agree not to reproduce any portion of the listings except as provided in the MLS rules.
  - C. I agree not to download MLS data except as provided in the MLS rules.
  - D. I agree not to allow anyone other than authorized participants, their subscribers and the clerical users as defined in the MLS rules to access any computer or device receiving MLS information. I agree not to transmit to or share the information with any participants, subscribers and clerical users, or any other non-subscribing licensee or third party, not authorized to access the system by the rules. I agree not to use the MLS to create another product except as may be used by the participant who downloaded the data in compliance with the MLS rules.
  - E. I agree I will not give or sell my password to any person or make it available to any person. I further understand that the California Penal Code and the United States Code prohibits unauthorized access to computer databases. I agree not to allow such unauthorized access by use of any of my equipment, devices, usernames, or passwords.
  - F. I understand that clerical users may be authorized to have limited access to the MLS for clerical support only. I understand that clerical users are not allowed to use the information in any way other than to provide such information to me. Persons performing any activities that require a real estate license are not eligible for this clerical user classification. I further understand that any violation by a clerical user employed by me, under contract with me or used by me is my responsibility and can result in my discipline and ultimate termination of my access to MLS services.
  - G. I will not lend or make available my lockbox key, code, or device to any person, even if an authorized MLS user. I further understand that the Board/MLS can incur costs in securing the system if I fail to take adequate measures to protect my key, code or device and lockbox and that I may be held responsible for these costs. Failure to adhere to key and lockbox requirements could undermine the security of homeowners.
  - H. I understand and agree that the above statements are in addition to the MLS rules, to which I have also agreed. Violation of any MLS rule may result in discipline, fine and ultimate termination of the service. In addition to that, my actions may cause damage to Board/Association which owns the MLS and the Board may pursue its legal remedies against me to recover such damages.

Applicant's Initials: \_\_\_\_\_

11. **REALTOR® and MLS applicants only: Arbitration Agreement.** A condition of membership in the Board/Association as a REALTOR® or REALTOR-ASSOCIATE® and participant in the MLS is that you agree to binding arbitration of disputes. As a REALTOR® (including Designated REALTOR®) or REALTOR-ASSOCIATE® member, you agree for yourself and the corporation or firm for which you act as a partner, officer, principal or branch office manager to binding arbitration of disputes with (i) other REALTOR® or REALTOR-ASSOCIATE® members of this Board/Association; (ii) with any member of the California or National Association of REALTORS®; and (iii) any client provided the client agrees to binding arbitration at the Board/Association. As an MLS Broker or Appraiser Participant or MLS Subscriber, you agree for yourself and the corporation or firm for which you act as a partner, officer, principal or branch office manager to binding arbitration of disputes with (i) other MLS participants and subscribers; or (ii) any other MLS Broker or Appraiser Participant or MLS Subscriber of another Board/Association MLS which shares a common database with this Board/Association MLS through a Regional or Reciprocal Agreement. Any arbitration under this agreement shall be conducted using the Board/Association facilities and in accordance with the Board/Association rules and procedures for arbitration, pursuant to the California Code of Ethics and Arbitration Manual.
12. **TIGAR Membership Information.** I understand that by completing the application, TIGAR will provide provisional membership subject to the completion of requirements and verification of records, receipt of any "core" files from prior associations, and approval of the TIGAR Membership Committee and ratification by the TIGAR Board of Directors. There are 2 Mandatory Orientation requirements;  
 Step 1 – **NAR Ethics** course & Test, with passing grade & certificate proceed to step 2  
 Step 2 – **TIGAR Orientation** (2.5 hr meeting) Leadership briefing and you are sworn in as a REALTOR® This MUST be completed within the first 90 days or your membership will be subject to termination.
- The Inland Gateway Association of REALTORS® billing is paper-less. All invoices including REALTOR® Dues, MLS billing, and Lockbox leases will be emailed directly to your billing email address on file. I agree that it is my responsibility to ensure a correct and valid email address is on file. Payment procedures for dues, fees and other services are posted on the tigar.org website under "Pay" or through your TIGAR Member account. With your user ID and password, you may pay these online. All membership dues, MLS fees, lockbox leases, event registration are posted on your account regularly and it is your responsibility to sign on and check your current invoice status.
13. **Lockboxes.** TIGAR offers a lease program for lockboxes with a minimum 3 month lease period and renewal. Lockbox lease renewals are automatically deducted each quarter. Leased lockbox(es) must be returned within 15 days of the end of the calendar quarter to avoid renewal or late charges. YOU ARE SOLELY RESPONSIBLE FOR PROMPT PAYMENTS TO AVOID LATE FEES OR SUSPENSION OF MLS AND KEY SERVICES. All financial obligations MUST be paid in full prior to terminating membership and attempting to join another association will incur an assessment fee per lockbox and delay in MLS services to be transferred.
14. REALTOR® Membership dues, assessments and MLS fees are set forth separately in EXHIBIT A: MEMBERSHIP DUES AND ASSESSMENTS; MLS FEES.

Applicant's Initials: \_\_\_\_\_



**SIGNATURE & ACKNOWLEDGMENT SECTION**

*I certify that I have read and agree to the terms and conditions of this application and that all information given in this application is true and correct. Brokers take full responsibility for licensee and will be financially responsible for any and all fees for lockboxes and MLS services during the time in which the licensee is on the DRE roster. Broker is responsible for making changes in DRE and association roster and the Association is held harmless for fees assessed due to a failure to process licensees accordingly. In addition, it is the Broker's sole responsibility to notify the association of member or licensee changes within 48 hours. **BROKERS MUST SIGN THIS APPLICATION IN ORDER FOR APPLICATION TO BE PROCESSED.***

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Signature of Applicant **(REQUIRED)** Date of Signature

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Signature of Designated REALTOR® (Broker of Record) **(REQUIRED)** Date of Signature

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Signature of MLS Broker Participant **(REQUIRED for MLS Membership)** Date of Signature

**\*\*When you have completed the application simply email it to Membership Dept. at [Membership@tigar.org](mailto:Membership@tigar.org) or fax it to TIGAR at 951-735-0335. You may also submit your application in person at any TIGAR office during business hours. Applications are processed within 24 hours of receipt as long as the application is fully completed, with signatures, photo identification, and payment. If you have any questions, please contact TIGAR membership at 951-735-5121.**

**EXHIBIT A**  
**MEMBERSHIP DUES AND ASSESSMENTS; MLS FEES**

**1. MEMBERSHIP DUES AND ASSESSMENTS**

Local Association Allocation \$125  
(Select amount from below proration schedule)

**2024 Local Allocation Proration Schedule**

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
\$125	\$114.58	\$104.17	\$93.75	\$83.33	\$72.92	\$62.50	\$52.08	\$41.67	\$31.25	\$20.83	\$10.42

Local Association Application/Initiation Fee \$25  
 Refundable Orientation Fee (New Licensees Only) \$25  
 C.A.R. Allocation and REALTOR® Action Assessment\* \$231  
 (Select amount from below proration schedule)

**2024 C.A.R. Allocation and REALTOR® Action Assessment Proration Schedule**

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
\$231	\$211.75	\$192.50	\$173.25	\$154.00	\$134.75	\$115.50	\$96.25	\$77.00	\$57.75	\$38.50	\$19.25

C.A.R. New Member Fee\*\* \$200  
 N.A.R. Allocation \$156  
 (Select amount from below proration schedule)

**2024 N.A.R. Allocation Proration Schedule**

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
\$156	\$143	\$130	\$117	\$104	\$91.00	\$78.00	\$65.00	\$52.00	\$39.00	\$26.00	\$13.00

N.A.R. Special Assessment \$45  
 REALTOR® ACTION FUND\*\*\* (optional) \$148.00 or \$49.00  
 C.A.R. HOUSING AFFORDABILITY FUND (optional) \$10

**MEMBERSHIP DUES AND ASSESSMENTS TOTAL \$ \_\_\_\_\_**

Political contributions are not deductible as charitable contributions for federal and state income tax purposes. Dues payments & assessments (Local Association, C.A.R., and NAR) and contributions to "REALTOR® Action Fund" are not tax deductible as charitable contributions. Contributions to the C.A.R. Housing Affordability Fund are charitable and tax deductible to the extent allowable under both Federal and State law. However, the dues portion of your bill, excluding the portion of dues used for lobbying activities, REALTOR® Action Assessment and REALTOR® Action Fund, may be deductible as ordinary and necessary business expenses. Please consult your tax professional.

\* The REALTOR® Action Assessment is a mandatory, prorated \$69 state political assessment which may be satisfied in one of two ways: either (1) a voluntary contribution to CREPAC, CREIEC, and/or IMPAC and/or other related political purposes or (2) a designation of the funds for political purposes in the C.A.R. general fund. You may include the entire amount on one check and if you do so, the assessment will go into CREPAC, CREIEC, and/or IMPAC or other related political purposes. If you choose not to contribute to a C.A.R. Political Action Committee (PAC), you must do so in writing and the entire assessment will be placed

in the C.A.R. general fund and used for other political purposes. PAC contributions from the REALTOR® Action Assessment will be allocated among CREPAC, CREIEC, IMPAC and possible ALF. The allocation formula is subject to change. Payment of the assessment is a requirement of maintaining membership.

\*\* \$70 of the \$200 C.A.R. New Member Fee will automatically be deposited into the C.A.R. Issues Mobilization Political Action Committee ("IMPAC"). The \$70 assessment is mandatory. If you choose not to contribute to IMPAC, you must do so in writing and the entire \$70 assessment will be placed in the C.A.R. general fund and used for other political purposes.

\*\*\* Make a difference by helping promote REALTOR® interests through the political process and designate an additional \$49 or more to the REALTOR® Action Fund. \$49 is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. See additional information on the political contribution structure and allocation in the Legal Notices and Disclosures set forth below. No member will be favored or disfavored by reason of the amount of his/her contribution or his/her decision not to contribute. Contributions to the REALTOR® Action Fund will be allocated among C.A.R.'s political action committees (CREPAC, CREIEC, and CREPAC/Federal) according to a formula approved by C.A.R. depending on whether it is a personal or corporate contribution. The allocation formula is subject to change including re-designating a portion to IMPAC and ALF. Failure to contribute to RAF will not affect an individual's membership status in C.A.R.

All dues, assessments and fees are non-refundable.

I consent to the C.A.R. Privacy Policy found at [www.car.org/privacy](http://www.car.org/privacy).

## **LEGAL NOTICES AND DISCLOSURES**

### **REALTOR® ACTION ASSESSMENT & FUND: Explanation and Legal Notice**

California Association of REALTORS® (C.A.R.) Political Action Committees: C.A.R. sponsors four Political Action Committees (PACs). CREPAC is used to support state and local candidates to further the goals of the real estate industry. CREIEC is an independent expenditure committee that independently advocates for or against candidates in accordance with the interests of the real estate industry. CREPAC/Federal supports candidates for the U.S. Senate and House of Representatives. IMPAC supports local and state ballot measures and other advocacy oriented issues that impact real property in California. IMPAC is funded by your dues dollars. C.A.R. also supports the Advocacy Local Fund (ALF), a non-PAC fund for expenditures on general advocacy activities.

REALTOR® Action Assessment (RAA): This mandatory \$69 state political assessment (pro-rated based on when you join) may be satisfied in one of two ways: either (1) a voluntary contribution to CREPAC, CREIEC and/or IMPAC and/or other related political purposes or (2) a designation of the funds for political purposes in the C.A.R. general fund. You may include the entire amount on one check and if you do so, \$69 or your pro-rated amount (based on when you join) will go into CREPAC, CREIEC and/or IMPAC or other related political purposes. If you have an assessment that is over \$138 due to your DR nonmember count, then any amount over \$138 contributed to the state PACs (i.e. CREPAC, CREIEC and IMPAC) will go into CREIEC. If you choose not to contribute to a PAC, you must do so in writing and the entire assessment of \$69 (or your pro-rated amount based on when you join) will be placed in the C.A.R. general fund and used for other political purposes. PAC contributions from the REALTOR® Action Assessment will be allocated among CREPAC, CREIEC, IMPAC and possibly ALF. The allocation formula is subject to change. Payment of the assessment is a requirement of maintaining membership.

REALTOR® Action Fund (RAF): REALTORS®, and REALTOR-ASSOCIATES® may also participate in RAF by including an additional voluntary contribution on the same check as your dues and assessment payment.

Forty-nine dollars (\$49) is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. No member will be favored or disfavored by reason of the amount of his/her contribution or his/ her decision not to contribute. Contributions to the REALTOR® Action Fund will be allocated among C.A.R.'s political action committees (CREPAC, CREIEC, and CREPAC/Federal) according to a formula approved by C.A.R. depending on whether it is a personal or corporate contribution. The allocation formula is subject to change including re-designating a portion to IMPAC and ALF. Failure to contribute to RAF will not affect an individual's membership status in C.A.R.

CORPORATE CONTRIBUTIONS to C.A.R.'s PACs are permissible and may be used for contributions to state or local candidates or for independent expenditures to support or oppose federal, state, or local candidates. However, current C.A.R. practice is to deposit all corporate contributions into CREPAC, CREIEC, IMPAC and possible ALF in an allocation to be determined by C.A.R. A corporate contribution includes any contribution drawn from a corporate account.

PERSONAL CONTRIBUTIONS to C.A.R.'s PACs may be used for both state and federal elections and therefore may be deposited into CREPAC/ Federal in addition to all other C.A.R. political action committees. Up to \$200 of a REALTOR® Action Fund contribution will be divided between CREPAC/Federal and CREPAC, CREIEC, IMPAC and possibly ALF in an allocation to be determined by C.A.R. Any amount above \$200, up to applicable legal limits, will be allocated to CREPAC/Federal.

If you are a California major donor and need specific information regarding your contributions, please contact the C.A.R. Controller's office at (213) 739-8252. Contributions in excess of the contribution limits will be reallocated to another PAC connected with C.A.R. Under the Federal Election Campaign Act, an individual may contribute up to \$5,000 in a calendar year to CREPAC/Federal.

Political contributions are not deductible as charitable contributions for federal and state income tax purposes. Federal and State law prohibit any individual from making political contributions (either RAA or RAF) in the name of or on behalf of any other person or entity.

#### **NOTICE REGARDING DEDUCTIBILITY OF DUES, ASSESSMENTS AND CONTRIBUTIONS**

2024 ESTIMATED PORTION OF YOUR DUES USED FOR LOBBYING THAT ARE NON-DEDUCTIBLE:

N.A.R. 27.36% of your total N.A.R. Allocation and Special Assessment (amount as pro-rated depending on the month you join)

C.A.R. 34.01% of your total C.A.R. Allocation and RAA (amount as pro-rated depending on the month you join) plus 70% of your C.A.R. New Member Fee (not prorated)

Local 2% of your Local Allocation (amount as pro-rated depending on the month you join)

Dues payments and assessments for your local association, C.A.R. and NAR, and contributions to RAF are not tax deductible as charitable contributions. However, the dues portion of your bill, excluding the portion of dues used for lobbying activities, REALTOR® Action Assessment and REALTOR® Action Fund, may be deductible as ordinary and necessary business expenses. Contributions to C.A.R. Housing Affordability Fund are charitable and tax-deductible to the extent allowed under both federal and state law. Please consult your tax professional.

All dues, assessments and fees are non-refundable.

C.A.R. HOUSING AFFORDABILITY FUND:

REALTORS® and REALTOR-ASSOCIATES® may make a voluntary, tax-deductible, charitable contribution to the C.A.R. Housing Affordability Fund (HAF) on the same check as the dues payment. HAF is a charitable nonprofit organization whose purpose is to address the statewide housing crisis. It receives contributions from REALTORS® and other individuals as well as businesses and other organizations and distributes funds through local associations of REALTORS® toward programs that increase homeownership and the supply of housing across the state.

HAF is exempt under Section 501(c)(3) of the IRS Code. Contributions to HAF from both individuals and businesses are charitable and tax-deductible to the extent allowed under both federal and state law.

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YOUR SUBSCRIPTION TO *CALIFORNIA REAL ESTATE MAGAZINE* IS PAID FOR WITH YOUR DUES AT A RATE OF \$6.00 AND IS NON-DEDUCTIBLE THEREFROM.

**2. MLS FEES**

MLS SAFE Security Fee	\$30
MLS Application/Initiation Fee	\$50
MLS Fees	\$120 quarterly

MLS Broker or Appraiser Participant

Non-MLS Subscriber Count \_\_\_\_\_ X

Non-MLS Assessment=

MLS Broker or Appraiser Participant Fees:	\$120 quarterly
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<b>MLS FEES TOTAL</b>	<b>\$ _____</b>
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<b>3. TOTAL AMOUNT PAID</b>	<b>\$ _____</b>
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Please check one box below to indicate your preferred payment method:

**Auto Debit:**

Annual Dues will be automatically deducted each year in January and MLS will be automatically deducted each quarter. (Please fill out the "Auto Debit Form")

**One Time Credit Card Authorization (NOT AUTOMATICALLY DEDUCTED)**

A one-time payment of the quoted Annual Dues and Current Quarter of the MLS via credit card. (MLS is billed every quarter and annual dues at the beginning of each Calendar year, hereafter. Agent must pay dues online, over the phone, or in person at TIGAR come dues billing time.)

**One Time Payment by cash or check. (Must be done in person at TIGAR)**

A one-time payment of the quoted Annual Dues and Current Quarter of the MLS. (MLS is billed every quarter and annual dues at the beginning of each Calendar year, hereafter. Agent must pay dues online, over the phone, or in person at TIGAR come dues billing time.)



# AUTO DEBIT AUTHORIZATION

• 321 E. Sixth St. Corona, CA 92879 • Ph: 951.735.5121 • Fax: 951.735.0335 • www.tigar.org

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Office Name : \_\_\_\_\_

Cell Phone # : \_\_\_\_\_

Visa     MasterCard     American Express     Discover

Card #  Exp. Date  CID

Name as it appears on credit card: \_\_\_\_\_

Credit card billing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

### In Auto Debit of my (Check all that apply):

- Annual REALTOR® Dues (\$582)
  - ⇒ I also would like a contribution of \$  (recommended \$49 or \$148) toward REALTOR® Action Fund
  - ⇒ I also would like a contribution of \$  (recommended \$10 or more) toward the Housing Affordability Fund

MLS Fees (\$120 per quarter / Clerical \$54 per quarter)

Leased Lockboxes (\$21 per quarter)

By signing below, I agree I have read and understand the terms and legal disclosures on the reverse side of this form. I authorize The Inland Gateway Association of REALTORS® (TIGAR) to automatically charge my credit card on the due date of the month prior to each new billing cycle, if the due date falls on a weekend it will be applied on the following business day. I understand that TIGAR will not be responsible for any bank charges incurred due to the Auto Debit. I also understand and agree to the Association's no refund policy on all Dues. Should I choose to cancel my Auto Debit, I understand that it is my responsibility to do so before the charge is incurred. Credit card transactions will reflect, "REALTOR ASSOCIATION/ML" on your monthly statement. Pricing is subject to change without notice upon Board of Director action. It is my responsibility to update auto debit information when necessary and will be responsible for late penalties if not updated by the due dates. The REALTOR® Action Assessment (\$69 of the \$231) will automatically be deposited into CREPAC, CREIEC, and/or IMPAC and used for other political purposes. Those wishing to have their assessment entirely applied for more general political purposes may specify in writing and it will be redirected into a different account instead of one of the dedicated California real estate PACs (CREPAC, CREIEC or IMPAC). Designated REALTORS® must pay the \$69 REALTOR® Action Assessment for each licensee of that DR (as shown in the nonmember count), and the payment will be attributed to the Designated REALTOR®.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## LEGAL NOTICES AND DISCLOSURES REGARDING DUES BILLING STATEMENT

### REALTOR® ACTION ASSESSMENT & FUND: Explanation and Legal Notice

California Association of REALTORS® (C.A.R.) Political Action Committees: C.A.R. sponsors four Political Action Committees (PACs). CREPAC is used to support state and local candidates to further the goals of the real estate industry. CREIEC is an independent expenditure committee that independently advocates for or against candidates in accordance with the interests of the real estate industry. CREPAC/Federal supports candidates for the U.S. Senate and House of Representatives. IMPAC supports local and state ballot measures and other advocacy-oriented issues that impact real property in California. IMPAC is funded by your dues dollars. C.A.R. also supports the Advocacy Local Fund (ALF), a non-PAC fund for expenditures on general advocacy activities.

REALTOR® Action Assessment (RAA): This mandatory \$69 state political assessment may be satisfied in one of two ways: either (1) a voluntary contribution to CREPAC, CREIEC, and/or IMPAC and/or other related political purposes or (2) a designation of the funds for political purposes in the C.A.R. general fund. You may include the entire amount on one check and if you do so, \$69 will go into CREPAC, CREIEC and/or IMPAC, or other related political purposes. If you have an assessment that is over \$138 due to your DR nonmember count, then any amount over \$138 contributed to the state PACs (i.e. CREPAC, CREIEC and IMPAC) will go into CREIEC. If you choose not to contribute to a PAC, you must do so in writing and the entire assessment of \$69 will be placed in the C.A.R. general fund and used for other political purposes. PAC contributions from the REALTOR® Action Assessment will be allocated among CREPAC, CREIEC, IMPAC and possibly ALF. The allocation formula is subject to change. Payment of the assessment is a requirement of maintaining membership.

REALTOR® Action Fund (RAF): REALTORS®, and REALTOR-ASSOCIATES® may also participate in RAF by including an additional voluntary contribution on the same check as your dues and assessment payment. Forty-nine dollars (\$49) is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. No member will be favored or disfavored by reason of the amount of his/her contribution or his/ her decision not to contribute. Contributions to the REALTOR® Action Fund will be allocated among C.A.R.'s political action committees (CREPAC, CREIEC, and CREPAC/Federal) according to a formula approved by C.A.R. depending on whether it is a personal or corporate contribution. The allocation formula is subject to change including re-designating a portion to IMPAC and ALF. Failure to contribute to RAF will not affect an individual's membership status in C.A.R.

CORPORATE CONTRIBUTIONS to C.A.R.'s PACs are permissible and may be used for contributions to state or local candidates or for independent expenditures to support or oppose federal, state, or local candidates. However, current C.A.R. practice is to deposit all corporate contributions into CREPAC, CREIEC, IMPAC and possibly ALF in an allocation to be determined by C.A.R. A corporate contribution includes any contribution drawn from a corporate account.

PERSONAL CONTRIBUTIONS to C.A.R.'s PACs may be used for both state and federal elections and therefore may be deposited into CREPAC/ Federal in addition to all other C.A.R. political action committees. Up to \$200 of a REALTOR® Action Fund contribution will be divided between CREPAC/Federal and CREPAC, CREIEC, IMPAC and possibly ALF in an allocation to be determined by C.A.R. Any amount above \$200, up to applicable legal limits, will be allocated to CREPAC/Federal.

If you are a California major donor and need specific information regarding your contributions, please contact the C.A.R. Controller's office at (213) 739-8252. Contributions in excess of the contribution limits will be reallocated to another PAC connected with C.A.R. Under the Federal Election Campaign Act, an individual may contribute up to \$5,000 in a calendar year to CREPAC/Federal.

Political contributions are not deductible as charitable contributions for federal and state income tax purposes. Federal and State law prohibit any individual from making political contributions (either RAA or RAF) in the name of or on behalf of any other person or entity.

### NOTICE REGARDING DEDUCTIBILITY OF DUES, ASSESSMENTS AND CONTRIBUTIONS

#### 2024 ESTIMATED PORTION OF YOUR DUES USED FOR LOBBYING THAT ARE NON-DEDUCTIBLE:

NAR	27.36%	\$55.00
C.A.R.	34.01%	\$78.56
Local	0.44%	\$0.66

Total Non-Deductible (Lobbying) Dues Portion: **\$ 134.22**

Dues payments and assessments for your local association, C.A.R. and NAR, and contributions to RAF are not tax deductible as charitable contributions. However, the dues portion of your bill, excluding the portion of dues used for lobbying activities, REALTOR® Action Assessment and REALTOR® Action Fund, may be deductible as ordinary and necessary business expenses. Contributions to C.A.R. Housing Affordability Fund are charitable and tax-deductible to the extent allowed under both federal and state law. Please consult your tax professional.

**All dues, assessments, and fees are non-refundable.**

#### C.A.R. HOUSING AFFORDABILITY FUND:

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# CREDIT CARD AUTHORIZATION

ONE-TIME PAYMENTS ONLY

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**Please complete the form below to authorize a ONE-TIME payment with The Inland Gateway Association of REALTORS®.**

Visa     MasterCard     Amex     Discover    Amount Authorized \$

Card #  Exp.  CID

Name as it appears on credit card: \_\_\_\_\_

Credit card billing address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

By signing below, I authorize the above amount to be charged to the credit card listed above. I also understand and agree to the Association's no refund policy on all Dues and MLS fees. Credit card transactions will show NAR Realtor's E- Commerce on your monthly statement.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Cell Phone # : \_\_\_\_\_

Office Name : \_\_\_\_\_

**Please allow 24 hours for all transactions to be processed.**